

PROCEEDINGS OF THE PRINCIPAL, EKNM GOVT COLLEGE ELERITHATTU
(Present : Dr.TOBY JOSEPH MATHEW K K)

EKNM Govt College Elerithattu - 2026-27 - Constitution of various committees, cells and clubs - Assigning charges - orders issued - reg.

ORDER NO.: EKNMGC/55/2025-B1 DATE : 24-09-2026

Read: 1.This office order no: EKNMGC/42/2025-B1 dated Dated 30.05.2026

2. This office order of even no. Dated 09/07/2026.

3. This officer order No: EKNMGC/47/2025- A2, 16.09.2026

4.Minutes of College council meeting on 02/07/2026 ,
17/07/2026, 21/08/2026 & 22/09/2026

O R D E R

As per the reference (1, 2 & 3) read above, charges of Hostel Warden, R.T's , P.I.O (R.T.I), K REAP Nodal officer and NSS Programme officer (unit No: 09) has been assigned to faculty members of this college during the academic year 2026- 27.

In addition, it has become necessary to reconstitute the various committees formed for the year 2025-26 due to the retirement of 2 faculty members, transfer & joining of new faculty members. The matter was discussed in the college council meeting, and it was decided to assign the responsibilities of the various committees to the respective conveners and members.

The details of the newly reconstituted committees, cells, and clubs, along with the charges previously assigned as per reference (1,2 &3) above, are given below.

• COLLEGE STAFF COUNCIL

Principal - Chairman

Dr. Vijayan K , HoD Hindi, Secretary

Members:

Head of Department of Economics, Commerce, English, Physics, Political Science, History, Malayalam & Physical Education.

Dr.Babu C, Assistant Professor (Elected Representative)

Dr. Prakashan K, Assistant Professor (Elected Representative)

Senior Superintendent

Librarian, General Library

- **PURCHASE COMMITTEE**

Principal

Dr. Vijayan K HoD of Hindi, Convenor

Members:

Sri. Soji M Sebastain, HoD of Commerce

Dr. Sini Jose, HoD of Functional English

Dr. Johnson K A, HoD of Economics

Dr. Ganesan D A, HoD of Political Science

Smt. Jayasree A, HoD of Physics (in charge)

Dr. Babu C, Assistant Professor of Economics

Sri. Nikhil Sharma M, Senior Superintendent

Sri. Vinod R, Head Accountant

Sri. Sreekumar K V, Senior Clerk, A1 Section

- **TECHNICAL COMMITTEE**

Dr. Babu C, Assistant Professor of Economics, Convenor

Members:

Dr Ajesh C R, HoD of Physical Education

Smt. Haritha Balakrishnan, Guest Lecturer, Dept. of Computer Science

Sri Hareendranathan P, Guest Lecturer, Dept. of Physics.

- **BUILDING/ CIVIL WORKS SUPERVISION COMMITTEE**

Dr. Babu C, Assistant Professor of Economics, Convenor

Members:

Smt. Jayasree A, Assistant Professor of Hindi.

Dr. Johnson K A HoD of Economics

Dr. Vijayan K HoD of Hindi

- **PLANNING BOARD**

Principal - Chairman

Members:

Sri. Soji M Sebastian, HoD of Commerce

Dr. Ganesan D A, HoD of Political Science

Sri. Vinod R, Head Accountant

Dr. Vijayan K, HoD of Hindi

- **COLLEGE DEVELOPMENT COMMITTEE MEMBERS**

Dr. Prakashan K, Assistant Professor of Commerce

Dr. Ismayil P, Assistant Professor of Economics

- **INTERNAL COMPLAINT COMMITTEE**

Smt. Tessymol George, Asst.Prof. of Economics, Presiding Officer

Members:

Sri. Soji M Sebastain, HoD of Commerce

Smt. Jayasree A, Assistant Professor of Hindi

Sri. Nikhil Sharma M, Senior Superintendent

Sri. Uvaise K, Librarian Grade IV

Kumari. Ahalyamol C- II MA Applied Economics

- **LIBRARY ADVISORY COMMITTEE**

Sri. Uvaise K, Librarian Grade IV

Members:

Smt. Tessymol George, Assistant Professor of Economics

Smt. Nithya V, Assistant Professor of Hindi

Sri. Ismayil P, Assistant Professor of Economics

- **NSS ADVISORY COMMITTEE**

Principal - Chairman

Members:

Smt. Nithya V, Assistant Professor of Hindi, NSS Programme Officer Unit No. 09

Smt. Suprabha K, Assistant Professor of Economics, NSS Programme Officer Unit No. 16

Ward Member (Ward No.4) (West Eleri Gramma Panchayath)

Ward Member (Ward No.12) (West Eleri Gramma Panchayath)

Sri.Soji M Sebastain, HoD of Commerce

Dr. Ganesan D A, HoD of Political Science

Smt. Nithya V, Assistant Professor of Hindi

• **PTA STAFF REPRESENTATIVE**

Dr. Prakashan K, Assistant Professor of Commerce, Secretary
HoD of History

Dr. Ganesan D A, HoD of Political Science

Smt. Tessymol George, Assistant Professor of Economics

Sri. Ismayil P, Assistant Professor of Economics

Smt. Jayasree A, Assistant Professor of Hindi

• **RESEARCH & PUBLICATION COMMITTEE**

Principal - Chairman

Dr. Johnson K A, HoD of Economics, Co-ordinator

Members:

Dr Ajesh C R, HoD of Physical Education

Sri. Nirmal A P, Assistant Professor of Political Science

Dr. Dhanya K P, Assistant Professor of Hindi

• **ACADEMIC MONITORING COMMITTEE**

Sri.Soji M Sebastain, HoD of Commerce,Co-ordinator

All Major Department HoDs (Members)

- **COLLEGE WEBSITE**

Sri. Hareendranathan P, Guest Lecturer of Physics, Co-ordinator

Members:

Dr. Johnson K A, HoD of Economics

Smt. Khamarunnisa P A, Assistant Professor of Functional English

- **FYUGP DEPARTMENT CO-ORDINATORS**

Dr. Prakashan K, Assistant Professor of Commerce

Dr. Ganesan D A, HoD of Political Science

Dr. Ismayil P, Assistant Professor of Economics

Smt. Jayasree A, Assistant Professor of Hindi

Sri Hareendranathan P, Guest Lecturer, Department of Physics

Smt. Jinu George, Assistant Professor of Functional English

- **FYUGP FACULTY ADVISORS**

Ms. Nayana Narayanan, Guest Lecturer, Department of Commerce

Smt. Suprabha K, Assistant Professor of Economics

Dr. Vijayan K, HoD of Hindi

Smt. Khamarunnisa P A, Assistant Professor of Functional English

Sri. Hareendranathan P, Guest Lecturer of Physics

Sri. Nirmal A P, Assistant Professor of Political Science

- **FYUGP EXAM MONITORING COMMITTEE**

Principal - Chairman

Convener, FYUGP Co-ordinator

Teacher Representative Male-Dr. Johnson K A, HoD of Economics

Teacher Representative Female- Smt. Nithya V, Assistant Professor of Hindi

PTA Vice President

Chairman, College Students Union

- **GREEN PROTOCOL**

Sri. Ismayil P, Assistant Professor of Economics, Nodal Officer

Members

Dr. George Varghese, Assistant Professor of Political Science

Smt. Khamarunnisa P A, Assistant Professor of Functional English

Smt. Haritha Balakrishnan, Guest Lecturer, Dept. of Computer Science

Dr. Dhanya K P, Assistant Professor of Hindi

Dr. Prakashan K, Assistant Professor of Commerce

- **GENDER JUSTICE FORUM**

Dr. Dhanya K P, Assistant Professor of Hindi, Nodal Officer

Members:

Smt. Haritha Balakrishnan, Guest lecturer, Dept. of Computer Science

Smt. Athira P, Guest lecturer, Department of Mathematics

Smt. Smitha P, Senior Clerk

Sri. Abdul Rasheed C.H, Clerk

Kumari. Ambika C , II M A, Applied Economics

Chairman, College Union

II DIFFERENT CELLS

- **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Principal - Chairman

Dr Ajesh C R, HoD of Physical Education, Co-Ordinator

Members:

Dr. Vijayan K,Vice Principal

Dr. Rajeev U, HoD of malayalam

Dr. Johnson K A, HoD of Economics

Sri.Soji M Sebastain, HoD of Commerce

Dr. Ganesan D A, HoD of Political Science

Dr. Babu C, Assistant Professor of Economics

Dr. Sini Jose, HoD of Functional English

Smt. Gracy Antony, HoD of History

Dr. Prakashan K, Assistant Professor of Commerce

Sri. Janardhanan, Local Representative

Sri. Scaria Abraham, Secretary, Alumni Representative

Sri. Jiss M. Jacob, Industrial Community Representative

Sri. Nikhil Sharma M, Senior Superintendent

Chairperson, College Students Union, Student Representative

• **WOMEN CELL**

Smt. Nithya V, Assistant Professor of Hindi, Convener

Members:

Smt. Tessymol George, Assistant Professor of Economics

Smt. Suprabha K, Assistant Professor of Economics

Smt.Gracy Antony, HoD of History

Smt. Resmitha P, Counselor, Psychologist

Miss.Nayana Narayanan, Guest Lecturer, Department of Commerce

Ms.Vineetha Krishnan,Guest Lecturer, Department of Functional English

• **OBC CELL**

Smt. Jayasree A, Assistant Professor of Hindi, Convener

- **MINORITY CELL**

Smt.Nithya V, Assistant Professor of Hindi, Convener

- **SC/ST CELL**

Dr. Prakashan K, Assistant Professor of Commerce, Convener

- **CAREER GUIDANCE & PLACEMENT CELL**

Sri. Ismayil P, Assistant Professor of Economics, Convener

Members:

Smt. Suprabha K, Assistant Professor of Economics

Kum. Nayana Narayanan, Guest Lecturer, Dept. of Commerce

Smt. Khamarunnisa P A, Assistant Professor of Functional English

Smt. Jayasree A, Assistant Professor of Hindi

Sri. Rojerce Brown Job, Guest Lecturer, Dept. of Physics

Sri. Nirmal A P, Assistant Professor of Political Science

- **SKILL CENTRE**

Principal, Chairman

Dr. Ismayil P, Assistant Professor of Economics, Convener

Members:

Dr. Vijayan K, Vice Principal

Dr. Babu C, Assistant Professor of Economics

Sri. Soji M Sebastian, HOD of Commerce

Dr. Ganesan D A, HOD of Political Science

Dr. Dhanya K P, Assistant Professor of Hindi

Dr. Ajesh C R, Assistant Professor of Physical Education

Dr. Prakashan K, Assistant Professor of Commerce

Dr.Vineetha Krishnan, Guest Lecturer, Department of Functional English

Chairperson, College Students Union, Student Representative

Kum. Ambika C, II M A Economics

- **STUDENTS GRIEVANCE REDRESS CELL(CCSS)**

Dr. Ganesan D A, HoD of Political Science, Convener

Members:

Dr. Johnson K A, HoD of Economics

Dr. Vijayan K, HoD of Hindi

- **RESEARCH & DEVELOPMENT CELL**

Dr. Johnson K A, HoD of Economics

- **INTERNSHIP CELL**

Dr. Rajeev U, HoD of Malayalam , Convener

Members:

Dr. Ganesan D A, HoD of Political Science,

Sri.Soji M Sebastain, HoD of Commerce

Sri. Hareendranathan P, Guest Lecturer of Physics

Sri. Ismayil P, Assistant Professor of Economics

Dr. Dhanya K P, Assistant Professor of Hindi

Dr.Vineetha Krishnan, Guest Lecturer, Dept. of Functional English

Dr. Ajesh C R, HoD of Physical Education

- **MEDIA CELL**

Sri. Nivin John, Guest Lecturer, Dept. of Journalism, Convener

Members:

Dr. Dhanya K.P, Assistant Professor of Hindi

Smt. Jayasree A, Assistant Professor of Hindi

Smt. Saranyaraj B, Guest Lecturer, Department of Commerce
Sri.Uvaise K, Librarian Grade IV, Member

III- STUDENTS RELATED COMMITTEES

• ANTI - RAGGING COMMITTEE

The District Collector, Kasaragod

The District Superintendent of Police, Kasaragod

Principal

Member, Parappa Block Panchayath

Member Ward No-4, West Eleri Grama Panchayath

Member Ward No-12, West Eleri Grama Panchayath

HoDs of Commerce, Economics, Hindi, Political Science,
Physics, Functional

English, History, Malayalam, Physical Education

Dr. Ajesh C R, IQAC Co-ordinator

Sri.Saseendran T.G, P.T.A Vice President

Reporter, Malayala Manorama

Reporter, Mathrubhumi

Reporter, Deshabhimani

Senior Superintendent

Smt.Suprabha K, Assistant Professor of Economics

Smt. Jayasree A, Assistant Professor of Hindi

Kumari. Ambika C , II M A, Applied Economics

Mr. Abhishek P, III Bcom

• ANTI - RAGGING SQUAD

Sri. Soji M Sebastian, HoD of Commerce, Convener

Members:

Dr. Vijayan K, HoD of Hindi

Dr. Babu C, Assistant Professor of Economics

Smt. Tessymol George, Assistant Professor of Economics

Smt. Khamarunnisa P A, Assistant Professor of Functional English

Staff Advisor, College Union

- **HOSTEL COMMITTEE**

Principal, Chairman

Sri. Nirmal A P, Warden & Convenor

Members:

Resident Tutors

HoDs of all major Department

- **RESIDENT TUTORS**

Smt. Nithya V, Assistant Professor of Hindi, Ladies Hostel

Smt. Khamarunnisa P A, Assistant Professor of Functional English, Boys Hostel

- **DISCIPLINE COMMITTEE**

Dr. Ganesan D A, HoD of Political Science, Convenor

Members:

HoDs of Commerce, Physics, Economics, Hindi, English, Political Science, History & Physical Education

NSS Programme Officers

- **COMMITTEE TO MONITOR STUDENTS UNION ACTIVITIES**

AND CELEBRATION IN THE COLLEGE

Principal, Chairman

Union Staff Advisor, Convenor

All HoDs and Discipline Committee Members

- **EWYL**

Dr. Dhanya K P, Assistant Professor of Hindi, Co-ordinator

Members:

Dr. Ismayil P, Assistant Professor of Economics (Teacher Representative)

Dr. Prakashan K, Assistant Professor of Commerce (Teacher Representative)

Sri.Saseendran T.G, P.T.A Vice President

Sri. Gopalan (PTA Executive Representative)

Member Ward No-4, LSG Representative

Member Ward No-12, LSG Representative

Smt. Nithya V, Assistant Professor of Hindi, Jeevani Co-ordinator

Smt. Tessymol George, Assistant Professor of Economics
Student Representative (College Union Representative)

- **CANTEEN COMMITTEE**

Dr. Babu C, Assistant Professor of Economics, Convenor

Members:

Dr. Ganesan D A, Associate Professor of Political Science

Smt. Jinu George, Assistant Professor of Functional English

Sri. Abdul Rasheed C H, Clerk

Sri. Sanil P, Office Attendant

- **NSS PROGRAMME OFFICERS**

Smt.Suprabha K, Assistant Professor of Economics Unit No. 16

Smt. Nithya V, Assistant Professor of Hindi Unit No.09

- **JEEVANI**

Principal, Chairman

Smt. Nithya V, Jeevani Co-ordinator

Members:

Dr. Prakashan K, PTA Secretary

Consultant Pshychatrist, District Hospital Kanhangad
Sri. Nikhil Sharma M, Senior Superintendent

- **STUDENTS FOR SOCIETY**

Dr. Prakashan K, Assistant Professor of Commerce, Convenor

- **COLLEGE CO-OPERATIVE SOCIETY**

Dr. Prakashan K, Assistant Professor of Commerce, President
Smt. Jayasree A, Assistant Professor of Hindi, Secretary

- **ALUMNI CO-ORDINATOR**

Smt. Jayasree A, Assistant Professor of Hindi

- **HUNGER FREE CAMPUS PROGRAMME**

Dr. Dhanya K P, Assistant Professor of Hindi, Nodal officer

IV. INDIVIDUAL CHARGES

- **PUBLIC INFORMATION OFFICER**

Dr. Babu C, Assistant Professor of Economics

Sri. Sreekumar K V, Assistant Public Information Officer
(Section Clerk)

- **HOSTEL WARDEN**

Sri. Nirmal A P, Assistant Professor of Political Science

- **UG/PG ADMISSION**

Sri. Soji M Sebastain, HoD of Commerce

- **K-REAP**

Dr. Ganesan D A, HoD of Political Science

- **BIO-METRIC PUNCHING**

Sri. Soji M Sebastain HoD of Commerce

- **K-PHONE**

Dr. Babu C, Assistant Professor of Economics

- **KIIFB**

Dr. Babu C, Assistant Professor of Economics

- **TEACHER INDEX**

Sri. Jayasree A, Assistant Professor of Hindi

- **YIP**

Dr. Ajesh C R, HoD of Physical Education

- **FYUGP**

Smt. Tessymol George, Assistant Professor of Economics

- **RUSA**

Dr. Ganesan D A, HoD of Political Science

- **ORICE**

Dr. Ajesh C R, HoD of Physical Education

- **AISHE/KSHEC**

Dr. Ajesh C R, HoD of Physical Education

- **MASTER TIME TABLE**

Dr. Ganesan D A, HoD of Political Science

- **ONLINE MANAGEMENT SYSTEM**

Dr. Babu C, Assistant Professor of Economics

- **PFMS**

Dr. Babu C, Assistant Professor of Economics

- **NATIONAL TASK FORCE**

Dr. Dhanya. K.P, Assistant Professor of Hindi

- **UNIVERSITY EXAMINATION CHARGE**

Dr. Johnson K A, HoD of Economics, Additional Chief Superintendent

- **SCHOLARSHIP**

Smt. Suprabha K, Assistant Professor of Economics

- **ANTI DISCRIMINATION OFFICER**

Smt. Jinu George , Assistant Professor in Functional English

- **CONSUMER CLUB**

Dr. Prakasan K, Assistant Professor of Commerce

V - ANTI-DRUG COMMITTEE/CELL

- **Azad Sena**

Smt. Suprabha K, NSS Programme Officer Unit No. 16 (Co-ordinator)

- **NERKOOTTAM**

Smt. Nithya V, NSS Programme Officer Unit No. 09 (Co-ordinator)

- **SRADHA (COLLEGE HOSTEL)**

Smt. Khamarunnisa P A, Assistant Professor of Functional English, Co-ordinator

- **COLLEGE LEVEL ANTI-DRUG SQUAD**

Dr. Ajesh C R, HoD of Physical Education, Nodal Officer

- **COLLEGE PROTECTION GROUP**

Dr. Ganesan D A, HoD of Political Science, Co-ordinator

- **COLLEGE UNION 2026-27**

- **STAFF ADVISOR**

Smt. Jayaseree A, Assistant Professor of Hindi

- **STAFF EDITOR**

Smt. Khamarunnissa P A, Assistant Professor of Functional English

- **FINE ARTS ADVISOR**

Dr. Dhanya K P, Assistant Professor of Hindi

VI. CLUBS

- **ANTI NARCOTIC CLUB**

Dr. Ajesh C R, HoD of Physical Education

- **STAFF CLUB**

Smt. Khamarunnisa P A, Assistant Professor of Functional English, Secretary

- **ETHICS CLUB**

Dr. Vineetha Krishnan, Guest Lecturer, Dept. of Functional English

- **ED CLUB**

Dr. Prakashan K, Assistant Professor of Commerce

- **ELECTION LITERACY CLUB**

Dr. George Vargherse ,Assistant Professor of Political Science

- **SCIENCE CLUB**

Sri. Rojerce Broown Job, Guest Lecturer, Dept. of Physics

- **LANGUAGE & LITERATURE CLUB**

Dr. Vineetha Krishnan, Guest Lecturer, Department of Functional English

- **NATURE CLUB**

Sri. Ismayil P, Assistant Professor of Economics

- **FILM & PHOTOGRAPHY CLUB**

Sri. Nivin Joshn, Guest Lecturer, Dept. of Journalism

- **START UP AND INCUBATION CLUB**

Ms. Nayana Narayanan, Guest Lecturer, Dept. of Commerce

- **SPORTS CLUB**

Dr. Ajesh C R, HoD of Physical Education

- **HEALTH AND FITNESS CLUB**

Sri. Hareendranathan P, Guest Lecturer, Dept. of Physics

- **YOGA AND MEDITATION CLUB**

Sri Hareendranathan P, Guest Lecturer, Dept. of Physics

- **MENTAL HEALTH CLUB**

Smt. Resmitha P, Counselor, Psychologist

- **RADIO AND BROADCASTING CLUB**

Sri. Nivin John, Guest Lecturer, Dept. of Journalism

- **FILM AND THEATRE CLUB**

Sri. Nirmal A P, Assistant Professor of Political Science

- **ENERGY CLUB**

Sri. Rojerce Brown Job, Guest Lecturer, Dept. of Physics

- Co-ordinator

- **CYBER RESILIENCE PLAN FOR KERALA**

Dr. George Varghese, Assistant Professor of Political Science- Nodal Officer

Under the circumstances, the duties and responsibilities are hereby assigned to the Conveners/Co-ordinators/Nodal Officers of the respective Committees/Clubs/Cells, etc., with the direction to ensure the proper functioning of the respective Committees/Clubs/Cells and to submit the Activity Report and other relevant records/documents to the IQAC every academic year (on or before the last week of March).

The Conveners/Co-ordinators/Nodal Officers entrusted with the above charges shall discharge their duties strictly in accordance with the rules, regulations, guidelines and directions issued by the Government, University and other competent authorities from time to time.

The above assignment of charges shall remain in force until further orders are issued in this regard.

Dr. Toby Joseph Mathew K K

Principal

To

Convenors & all committees members

Copy to

1. IQAC Co-ordinator
2. All HODs
3. Senior Superintendent
4. All Section Clerks
5. Stock file